**Water Adventure Centre**

**Confidential Application Form**

Please ensure that when completing your application form, you relate your skills, knowledge and experience to the Person Specification requirements as this will be used to select candidates for interview. Do expand the boxes or continue on an additional sheet if necessary.

**PERSONAL DETAILS**

Job applied for: Youth and Play Worker

Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daytime phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evening phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Where did you see this job advertised or hear about it?

If an offer of employment is made, how soon would you be able to start work?

If offered this position will you continue to work in any other capacity? Please give details.

**References**

Please give the names and addresses of two people (who are not close friends or family members) from whom references can be obtained. If you are employed at present, one reference should be from your current or most recent employer for whom you’ve worked with young people. Referees will only be contacted after a provisional offer of employment has been made, i.e. following a successful interview.

**Referee 1:**

**Name:**

**Address:**

**Telephone:**

**Email:**

**Referee 2:**

**Name:**

**Address:**

**Telephone:**

**Email:**

Please note that if successful at interview, your employment will be subject to an **Enhanced Disclosure and Barring Service** check. If you have any unspent convictions please indicate here:

**Adjustments for disabled applicants**

Please indicate below if you would need us to make any special arrangements if you are shortlisted for interview. Please also state if there are any factors which could affect your ability to do the job as described and what adaptations might be required to help you fulfil the role.

**Employment History**

**Current or last employer(s)**

Please give below details of your current or last employment. This can be paid work, voluntary work or work from home. If you are currently unemployed, please give the reasons for leaving your last employment.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date started** | **Date**  **left** | **Organisation**  **Name** | **Job title, duties and reason for leaving** |
|  |  |  |  |

**Relevant employment/ voluntary history**

Please give below details of previous employment – starting with the most recent and working backwards.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date started** | **Date**  **left** | **Organisation**  **Name** | **Job title, duties and reason for leaving** |
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**Qualifications** (Professional and/or Academic)

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| --- | --- | --- | --- | --- |
| **Date obtained** | **Qualification** | **National Governing Body (NGB / Awarding Body** | **Level** | **Grade** |
| Please note this post requires a minimum of the Level 3 Youth Support Worker or Diploma in Youth Work Practice. These qualifications are provided by a range of awarding organisations. To find out more please visit the following National Youth Agency link for further information: <https://www.nya.org.uk/careers-youth-work/getting-qualified/#Youth> | | | | |
|  |  |  |  |  |

**Training relevant to this post**

Please include any short courses you have undertaken.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date From** | **Date To** | **Course title** | **National Governing Body (NGB) / Awarding Body** |
|  |  |  |  |

**Personal Statement**

Please give any additional information which shows evidence of how you meet the requirements of the Person Specification (tell us about your skills and experience) and your reasons for applying.

**Declaration:**

I confirm that to the best of my knowledge the information I have provided in this application is correct. I understand that any misrepresentation or omission may render me liable to dismissal if engaged.

Applicant Signature: Date: