**Pilot Scheme Application**

**Checklist to complete:**

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| 1. **Application Form:**  * Community Buddy Pilot Scheme * Transport Solutions Pilot Scheme |  |
| 1. **Organisational and policy information for each additional partner**  * Section 3 of application form |  |
| 1. **Financial information (Section 3.7.1)**   Please attach relevant financial documents |  |
| 1. **Policies - please attach:**  * Data Protection and Confidentiality Policy * Safeguarding Policy and Procedures |  |
| 1. **Specification and Technical Questions** completed and also provide as attached appendix:  * A detailed delivery plan with completion dates * A staffing structure for staff / volunteers delivering the project * A plan to identify and mitigate any risks that may arise in delivering your project |  |
| 1. **References** |  |
| 1. **Signed declaration**   For each partner (if applicable) |  |