



# Neighbourhood Facilitator

Job Description

<b>Grade:</b> NJC 19-22 <b>Starting salary:</b> £ 25,481-£27,041	<b>Line Manager:</b> Strategic Locality Lead
<b>Hours:</b> 21.6 hours per week (3 days)	<b>Period of contract:</b> 1 year with potential to extend
<b>Any line management responsibilities?</b> No	<b>Main stakeholders:</b> Local people, VCSE and public agencies in the locality of Rochdale

## We are looking for...

Someone with strong communication and interpersonal skills who is passionate about the VCFSE sector and wants to help people and organisations collaborate to strengthen communities.

## About the role

We want to extend our work in Rochdale and ensure the voluntary, community, faith and social enterprises are connected into new neighbourhood teams and structures that are in the process of being developed.

The role is to actively facilitate new connections and to bring local people, community groups and other public sector partners together to develop local solutions and make a difference in their communities.

The role will be a practical connection to Action Together's support offer in the borough to increase volunteering, develop the VCFSE sector, support collaboration and bring investment into the area.

## The main things you will be asked to do in this role

- Engage and develop effective relationships with a wide range of people, VCFSE and public sector partners within defined neighbourhoods of the Borough.
- Create the spaces, and tools to facilitate collaborations between individual groups and organisations
- Develop deep insight into the neighbourhood you work in, building extensive knowledge of the strengths and assets of the people and the area
- Capture, report and share insight and learning to amplify the voices of local people and the people that VCFSE organisations work with.
- Work with a wide range of partners to tackle inequalities and develop work that strengthens social justice.
- Identify and make connections between VCFSE groups and place-based teams/working
- Understand and communicate the breadth of Action Together's infrastructure offer to enable



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increased coproduction, partnership work and connection across the system

- Work with Action Together colleagues to strengthen cross-system training offers and information sharing
- Work with Action Together colleagues to develop links between thematic work the crosses neighbourhood boundaries.

**The ideal candidate for this role will be someone who:**

- Is passionate about tackling inequality and striving for social justice
- Has experience of building trusting relationships with people and organisation
- Is an experienced facilitator and comfortable in working through differences
- Is solution focussed and knows how to turn ideas into action
- Is a great listener and able to understand a variety of perspectives and experiences
- Is organised and good at making things happen and communicating it with others
- Has worked in (or significant experience of working with) the VCFSE sector, particularly small community and volunteer led groups
- Understands community development and working in a way that promotes inclusion
- Has the skills to listen, interpret and capture insight and experiences
- Can produce high quality reports and present these in an accessible way to a wide range of audiences.

## Working with Action Together

The Action Together team is vital in achieving the charities purpose - to maximise opportunities to create positive social change, promote social justice and harness social benefit; and to strengthen the voluntary, community, faith and social enterprise sector.

Action Together's values underpin all of our activities. We want to be held to account on our values, as ways of working that we will always strive for. Our values should resonate with the perception and reality of working with, and for, us as an organisation.

Our values are to:

**Believe it's possible** - vision and ideas matter. We have confidence in the power of people and communities and strive to release their potential to create the widest possible benefits whilst promoting social justice;

**Strengthen others** - we work in ways that strengthen people, places and partnerships. We achieve this by working collaboratively, sharing skills and developing relationships between people, groups and agencies;

**Be true** - we are brave enough to share constructive insight in order to make progress. Our unique insight comes from our connections with, and amplification of, the diverse range of voices of people and groups that we work with.

**General asks of everyone that works as part of the Action Together team**



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- Love our values and want to see them develop in the work you do
- Enjoy working with people and seek opportunities to develop yourself and others
- Help us to achieve our strategic aims and priorities contributing your skills and experiences to varied aspects of what Action Together does
- Contribute to make Action Together a great place to work, one that is inclusive and sees the potential in us all
- Help us when we need it to do other projects and work that is important to achieving our strategic aims
- Collect stories about your work and help us share the difference it makes
- Follow the usual rules that any employer would ask of you - health and safety; data protection;
- be inclusive and show kindness and respect to others.

**As a member of the Action Together team you will also benefit from**

- Flexible working opportunities
- Membership of SimplyHealth
- Ongoing professional development
- Cycle/tech schemes

For more information on the work that we do please visit [www.actiontogether.org.uk](http://www.actiontogether.org.uk)

## SUPPORTER

