



## Community Hub Grant Scheme

Migrant Help are supporting the start-up of new community hubs and the expansion of existing hubs supporting asylum seekers, refugees and survivors of modern-day slavery across the UK including, Northern Ireland, Scotland, Wales and all regions of England.

Do you...

- Run a community hub that serves asylum seekers, refugees and migrants?
- Want to grow your community hub to include asylum seekers and refugees or expand your existing provision to serve more clients?
- Support asylum seekers in an area that needs a community hub?
- Need support starting or sustaining your provision in the short term whilst you make plans for longer term sustainability?
- Think you would find benefit from a small grant to achieve this?

**Apply for one of our Community Hub Grant offers to start or grow your hub provision.**

### **Who can apply?**

- Registered organisations managing existing hubs
- Constituted groups
- Charities
- Faith groups
- CICs
- Not for profit organisations
- Partnerships of not-for-profit organisations

### **Who is excluded from applying:**

- Public sector (NHS, Police, Local Authority etc)
- Private sector organisations
- Organisations currently in receipt of a community hub grant from us
- Organisations with a greater annual turnover than £5,000,000

### **How much can you apply for?**

**Small bridging grants:** up to a maximum of £2,000

To help with things like short-term running costs whilst seeking further funding or to provide essential needs that can't be met elsewhere. This may include essentials like covering unexpected increases in bills / venue hire, activity costs, material items or for costs of training and advertising.

**Sustainability and start up grants:** up to a maximum of £5,000

To help you start a new hub in an area of high need or to invest in an existing hub, creating sustainability, such as equipment, training for staff and volunteers, support in advertising opportunities or identifying partners, hosting launch days and community events etc.

## Aims of the grant funding scheme

To support new and existing Community Hubs and drop-in services that increases support and access to local services for asylum seekers and refugees through:

- Supporting third sector organisations delivering non contracted services to asylum seekers and refugees
- Encouraging community integration
- Supporting the health and wellbeing of asylum seekers and refugees
- Welcoming asylum seekers and refugees into communities around the UK
- Providing support to organisations and projects which may struggle to find support elsewhere

## What won't we fund

- Work that has already been carried out (retrospective funding)
- Activities and services that do not predominantly benefit asylum seekers, migrants, refugees, survivors of trafficking and modern slavery
- Projects or services that should be statutory duty, i.e., covered under mainstream government funding
- Projects that promote political or religious beliefs

## Funding Criteria and Guidelines

- Only **one** application per organisation can be made in any single funding round.
- If you have successfully applied to us in the past, **you can apply again**, except for those that have already secured funding within this round. To apply again you must show how the original funding has had a positive impact and must have returned your Grant Monitoring & Evaluation form to our satisfaction and repaid any underspend before any future applications will be considered.
- Successful applicants will be asked to complete a Grant Acceptance Form before receiving their grant. You will also be required to complete and return a Grant Monitoring & Evaluation Form at the end of the project term.
- All activities funded by the Community Hub Grant must be legal, be used for future spending commitments and in line with the Grant Acceptance form following a successful application.
- Successful applicants will be required to provide feedback on the impact of the grant award using our Grant Monitoring & Evaluation form which will be provided if you are successful. We may require some statistical data relating to the project, you must be willing to collect and present this information to us. We will meet with you and discuss this in advance of any award.
- Please include a full cost break down itemising what you will spend the money on if awarded.
- Please note that applications for activities and services that would normally fall into mainstream Government spending will automatically be rejected as we are unable to fund mainstream projects or services. If you are unsure if your project or service should fall under mainstream Government spending, please talk to us before you apply.
- Priority will be given to individuals and organisations who have not previously received funding from us.
- You should note that the Panel's decision is final and there is no appeal process.
- If your application is rejected, you will be informed in writing and we will aim to give constructive feedback as to the reason/s why. You will be welcome to take on board feedback and reapply.
- All reports should be accompanied by an overview of spend, including proof of spend.
- Migrant Help reserve the right to name your organisation and its project as a grant recipient in any public communications and promotions.
- Successful organisations should name Migrant Help as the funder for their project in any promotional or PR materials and promote their partnership with Migrant Help.
- You must have an organisation bank account to have the funds paid into if you are successful.
- We would require you to have adequate Insurance in place to deliver your service or project as well as relevant safeguarding procedures.

## Application Process

Applications can be submitted at any time and will be assessed on a bi-monthly basis with deadlines to submit applications for each round below. We will aim to respond to applicants within 1 month of the round closing.

- Please make sure you thoroughly read the eligibility criteria and application guidance notes
- Fill in our application form on-line (answering all of the questions in the application form) – <https://forms.office.com/r/Qque7bKdnf>
- If you have any questions or need further information, please contact [grantapplications@migranthelpuk.org](mailto:grantapplications@migranthelpuk.org)

Round Opens	Round Closes	Decision by:
1 <sup>st</sup> April 2023	31 <sup>st</sup> May 2023	30 <sup>th</sup> June 2023
1 <sup>st</sup> June 2023	31 <sup>st</sup> July	31 <sup>st</sup> August 2023
1 <sup>st</sup> August 2023	30 <sup>th</sup> September 2023	31 <sup>st</sup> October 2023
1 <sup>st</sup> October 2023	30 <sup>th</sup> November 2023	31 <sup>st</sup> December 2023
1 <sup>st</sup> December 2023	31 <sup>st</sup> January 2024	29 <sup>th</sup> February 2024

- The application will be reviewed by the Migrant Help Grants Panel. All decisions are final.
- Applications will be scored on how well they meet the criteria, the reach and impact of the project as well as value for money.
- There are no deadlines for applications; however, when the maximum funding available for each year has been distributed, the applications will close until the following round in the next year. The year runs from 1<sup>st</sup> April to 31<sup>st</sup> March the following calendar year.
- It may take up to 1 month for funds to be paid to you, please apply in plenty of time before the start of your activity.

## How long do I have to spend the money and what can I spend it on?

- You will have up to 6 months from when the grant is awarded over which to run the project you propose and will be required to show that you have spent all the resources that have been allocated to you. Any unspent resources should be returned back to Migrant Help upon request within 60 days.
- Your official project start date is the date you receive your first grant payment from us.
- You should note that the panel retain the right to award less than the amount requested, you may accept or decline any offer we make.
- Awards can be made for capital and revenue costs. Funding can be used for:
  - Capital expenditure (e.g., equipment, furniture, materials, etc.)
  - Revenue costs (e.g., staff wages, venue hire costs).

Thank you very much for your interest in this grant and for providing services that benefit individuals from marginalised backgrounds. We look forward to receiving your application soon and hearing more about the work you do. If you have any questions or queries, **please feel free to get in touch, we would love to hear from you** [grantapplications@migranthelpuk.org](mailto:grantapplications@migranthelpuk.org)

Best of luck with your application.

**The Community Hubs Grants Panel – Migrant Help.**