**Training – how can we help?**

Our Development Service offers training across a wide variety of areas. We want to help you by providing the training that you need. Please can you help us to put together a training plan that suits you by answering the following questions:

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| **Setting up a group**Would you be interested in attending training about: |
| * Bringing people together / setting up a group
 | yes / no |
| * Constitutions – what are they
 | yes / no |
| Is there any other training in this area that you feel that your or your group would benefit from? |
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| **Managing your group**Would you be interested in attending training about: |
| * Trustees’ roles and responsibilities
 | yes / no |
| * Basic book keeping
 | yes / no |
| * Business planning
 | yes / no |
| * Using social media
 | yes / no |
| * Converting to a Charitable Incorporated Organisation (CIO)
 | yes / no |
| Is there any other training in this area that you feel that your or your group would benefit from? |
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| **Running your group safely**Would you be interested in attending training about: |
| * Risk assessments
 | yes / no |
| * Health and safety
 | yes / no |
| * Food safety
 | yes / no |
| * Safeguarding (children and young people)
 | yes / no |
| Is there any other training in this area that you feel that your or your group would benefit from? |
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| **Funding**Would you be interested in attending training about: |
| * Writing funding applications
 | yes / no |
| * A to Z of Fundraising
 | yes / no |
| Is there any other training in this area that you feel that your or your group would benefit from? |
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|  |
| Your name: |  |
| Name of Group: |  |
| E mail: |  |
| Phone: |  |

Please note that your details will only be used for the purposes of contacting you about the training that we offer and will not be passed to any third parties